

**OFFICE OF THE CHIEF ELECTORAL OFFICER
MAHARASHTRA STATE**

TENDER NOTICE

No. ELR-1005/C.R. No.205/2005/33
GENERAL ADMINISTRATION DEPARTMENT
MANTRALAYA, MUMBAI – 400 032.

Dated the 16th September, 2005

1. Separate Sealed Tenders are invited in Two Envelopes system by the undersigned from reputed firms for carrying out the work of preparation of Electoral Photo Identity Cards for approximately two crore electors in total 35 districts comprised within six revenue divisions of the State.
2. Only those tenderers who fulfill the following criteria are eligible to quote the tender :
 - (I) Previous experience in preparation of Electors Photo Identity cards (EPICs) as per directions of the Election Commission of India is compulsory. The tenderer should enclose duly attested copies of certificate of satisfactory completion of the work issued by the concerned competent authority.
 - (II) The bidders should have turnover of at least Rs.1.00 Crore for the last two financial years i.e.2003-2004 and 2004-2005.
3. Tenders are to be submitted in prescribed tender form for the job mentioned above. (the detailed specifications of the job are laid down in the tender form). Blank Tender Form can be purchased from the Office of the undersigned on request in writing to be addressed to the Secretary & Chief Electoral Officer, General Administration Department, Mantralaya, Mumbai-400 032 on payment of non refundable amount of Rs.1,000/- by cash or demand draft drawn in favour of Under Secretary, General Administration Department. The following schedule is fixed for different stages of the tender.

SCHEDULE

Sr. No	Description	Date	Time	Remarks
1.	Sale of Tender Documents	From 20 th September 2005 to 7 th October 2005	From 11.00 A.M. to 4.00 P.M.	Excluding Govt. and Public Holidays.
2.	1 st Pre-bid Meeting	5 th October 2005	11.00 A.M.	Meeting will be held in the Committee Room No.504, 5 th floor at Mantralaya.
3	2 nd Pre-bid Meeting if necessary	Date, time and Venue to be intimated in the due course.		
4	Submission of tender	From 20 th September 2005 To 19 th October 2005	From 11.00 A.M. to 4.00 P.M.	Excluding Govt. and Public Holidays.
5	Opening of Technical Tender	19 th October 2005	4.30 P.M.	Technical Tenders will be opened in the Committee Room No.504, 5 th floor at Mantralaya.

4. The tenderer will have to deposit an earnest money of Rs.1,00,000/- (Rupees One Lakhs only) in the form of Demand Draft drawn on scheduled bank payable to Under Secretary, General Administration Department for each Revenue Division separately as specified in the Tender document.

5. The Secretary & Chief Electoral Officer reserves right to reject or accept any or all tenders without assigning any reason therefor.

(U.P.S.Madan)
Secretary and Chief Electoral Officer,
General Administration Department.
Maharashtra State